

Scholarship Payment Criteria & Guidelines

Waterford Youth Assistance will utilize the following payment criteria and guidelines for approved scholarships:

Payment Criteria:

WYA Day Camp Scholarships are payable up to a maximum of \$200 per scholarship.

- Each child is eligible for one (1) scholarship per program year (July 1- June 30)*.
- A \$25 family co-share fee will be deducted from your total scholarship award.
- **WYA** Scholarship Committee volunteers may contact family or activity providers for additional information to process scholarship applications.

Payment Guidelines:

The scholarship award recipient must send a post-camp **Thank You for Scholarship** letter to **WYA** within 30 days of completing the day camp. The child should thank the **WYA** sponsor for the scholarship and tell us what the child learned and/or experienced at camp. This helps fulfill grant requirements, which help fund camp scholarship awards.

- **WYA** will process the payment directly to the activity provider upon fulfillment of all the following conditions:
 - Proof the student participated and completed the camp, and
 - **WYA** has been invoiced by the camp provider, and
 - **WYA** has received a student's post-camp **Thank You for Scholarship** letter indicating what they learned. This helps fulfil the scholarship requirements.

As the Township of Waterford is our fiduciary, please allow 4-8 weeks for check payment to process.

If WYA is unable to confirm that these conditions have been met, the parent may be responsible for paying the camp provider.

WYA Youth Enrichment scholarships are reviewed and approved once per month (generally, the 2nd Thursday of the month) by WYA YE Scholarship Committee.

Individual consideration is on a case-by-case basis. The eligibility of scholarship awards is at the discretion of the YE Scholarship Committee.

NOTIFICATION REQUIREMENT: If unforeseen circumstances arise and your child is unable to attend/complete the camp of which the scholarship was awarded, please call WYA at 248-618-7383 to let us know ASAP.

****You will be ineligible to apply for future scholarships for the remainder of the program year and/or subsequent program years if you do not notify WYA of inability to attend/complete scholarship camp and/or do not complete the post-camp Thank You for Scholarship letter requirement.***